



BARNES BUSINESS SOLUTIONS

Newsletter

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Is Windows 7 Service Pack 1 going to be released soon?

Not according to Microsoft! The latest estimate for the Service Pack 1 release is the first half of 2011. I think that is good news! For a product that was released

Dear Maria,

This month's newsletter discusses Windows 7 Service Pack 1, the official launch of Office and SharePoint 2010, and an advanced Word 2007 class available from HP Learning center.

The world of computers certainly never stands still!

 **Microsoft officially launches Office and SharePoint 2010 on May 12, 2010**

Visit the [Official Launch Announcement](#) for more details. You can also get a quick overview of what is new in each individual product at [office.microsoft.com](#). Some of my favorite new features are Outlook Conversation view, Excel Sparklines, and PowerPoint Broadcast Slide Show. Read more about how to broadcast your PowerPoint slide show to up to 50 users by sending them a web link at

[Share Presentations Painlessly.](#)

There is also a brand new area in most of the Office products called backstage view. Great features of this area are ease of taking work offline (work locally) and back online, manage versions of a single file, and recover a file that you did NOT save!

If you would like a demo of one or more of the Office 2010 products give us a call at 630-715-4452 or email [Maria Barnes](#).

 **Microsoft Word 2007 advanced**

Build on your intermediate knowledge of Microsoft Word 2007 in this free tutorial [Microsoft® Word 2007: advanced](#) from HP Learning Center. Learn how to use such features as the Quick Styles Gallery, the Document Information Panel, Quick Parts and Building Blocks Organizer. Discover how to use mail merge functions, and use existing templates with tips for

in the fall of 2009, a final service pack scheduled over a year later is a good sign of the product's stability.

So if you have been waiting for the first Service Pack to implement Windows 7, I recommend that you consider going forward at this time. I have had very little difficulty in either adjusting to the UI or product support for Windows 7 and I have been running it at a client site for almost 6 months now and on my work laptop for 2 months.

For status updates from Microsoft about all Windows version service packs see the [Service Pack Center](#).

creating your own. To wrap up the class, you'll get help with Word 2007's review functions.

I especially liked the section in the Templates lesson on InfoPath forms. I also found the last section on comparing two documents very interesting. If you would like assistance with advanced Word letters, customizing Word to connect to a database, or developing a macro based template, give us a call at 630-715-4452 or email [Maria Barnes](#).

Since the recent addition of a new computer with Windows 7 and the new release of Office 2010, I will soon be doing some reorganizing of computer systems and installing Office 2010. I also recently helped my college age daughter switch from one apartment to another, and moved my youngest to my daughter's old room in the house.

Whether you are following suit in one of the above adventures, are organizing your kids to go back to school, or rearranging your office - I wish you the best this unseasonably warm August!

Sincerely,

Maria Barnes
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